



Happy Campers Montessori School

21403 Midland Dr. 8960 Commerce Dr.
 Shawnee, Kansas De Soto, KS
 66218 66018
 913-422-5684 913-250-8869

Application for Employment

Happy Campers Montessori School is an equal opportunity employer and forbids discrimination on the basis of race, color, religion, sex, age, national origin, marital status, veteran status, and disability as defines by applicable laws.

Name (Last) (First) (Middle initial)			E-Mail address:	
Current Address (include City, State and Zip Code)			Social Security Number	
Telephone Numbers w/ area code			Today's Date	
Home:			Cell:	
Type of position desired?	Have you ever worked for a Montessori School?	No <input type="checkbox"/>	Yes <input type="checkbox"/>	Where?
Name and number to call in case of emergency:			Salary Requirement	Date Available

Education *	Location	No. of Years attended	Graduated?		Courses taken & degrees earned
			Yes	No	
High School			<input type="checkbox"/>	<input type="checkbox"/>	
College			<input type="checkbox"/>	<input type="checkbox"/>	
Other			<input type="checkbox"/>	<input type="checkbox"/>	

Employment * (List all present and past employment starting with the most recent.)

1st Firm	Telephone number	Employed from (Mo/Yr)	Starting Salary	Starting Position
Address (include City, State and Zip Code)		Employed to (Mo/Yr)	Final Salary	Final Position
Supervisor or Department Manager	Reason for leaving			
Describe job duties				
2nd Firm	Telephone number	Employed from (Mo/Yr)	Starting Salary	Starting Position
Address (include City, State and Zip Code)		Employed to (Mo/Yr)	Final Salary	Final Position
Supervisor or Department Manager	Reason for leaving			
Describe job duties				
3rd Firm	Telephone number	Employed from (Mo/Yr)	Starting Salary	Starting Position
Address (include City, State and Zip Code)		Employed to (Mo/Yr)	Final Salary	Final Position
Supervisor or Department Manager	Reason for leaving			
Describe job duties				
4th Firm	Telephone number	Employed from (Mo/Yr)	Starting Salary	Starting Position
Address (include City, State and Zip Code)		Employed to (Mo/Yr)	Final Salary	Final Position
Supervisor or Department Manager	Reason for leaving			
Describe job duties				
If presently employed may we contact your employer?		<input type="checkbox"/> Yes <input type="checkbox"/> No		

*Listing shall constitute authorization for schools and employers to supply pertinent information regarding applicants. Use additional page if necessary.

Other

State	Expires	Drivers License Number	Date of Birth

Additional Background Information

Other activities prior to or in addition to employment previously outlined, including volunteer or community service work and membership in organizations (you may exclude information that indicates race, color, religion, national origin, marital status, veteran status, or disability).

Add any information which you feel might favorably affect consideration of your application (special qualifications, interests, ambitions, professional licenses, licensing authority, and license expiration date).

U S Military Service	<input type="checkbox"/> Yes <input type="checkbox"/> No	Branch	Date from	Date to	Rank
----------------------	--	--------	-----------	---------	------

Employment References

Business acquaintances other than immediate supervisors who are qualified to comment on your ability and experience. (By adding these references you give Happy Campers Montessori School authorization to contact those listed below as needed.)

Name	Title	Phone ()
Company	Address	
Name	Title	Phone ()
Company	Address	
Name	Title	Phone ()
Company	Address	
Name	Title	Phone ()
Company	Address	

Experience with young children: (Check all that apply)

- Parent # of children _____
 Babysitter
 Room Mother
 Teacher Grade level/s _____
 Scout Leader

Teacher's Aide Other - please list _____

I prefer to work with the following age children: (Indicate 1st, 2nd&3rd)

18 months to 2 years
 2 years to 3 years
 3 years to 5 years

Hours available to work _____

PLEASE READ CAREFULLY

I understand that there will be neither physical punishment nor humiliation of children. I understand that I am to respect the children just as children are expected to respect adults. I further understand that I am to telephone the director or person in charge immediately upon knowing that I will be unable to work due to illness or personal reasons so that a substitute can be arranged. I understand that there is to be no smoking within the school premises. Teachers are expected to maintain a professional dress code.

I certify that the statements which I have made in this application are true and that I have read, understand, and agree to all the provisions contained in this application. I understand that misrepresentation in this application or violation of any of the provisions contained herein or failure to successfully pass a drug test will result in disqualification or immediate dismissal.

I authorize Happy Campers LLC to use the information contained in this application form or in my personnel file (1) to contact my previous employers about my qualifications for the job applied for and (2) to answer job-related inquiries from possible future employers. (Cross out (1) or (2) if you do not wish to grant such authority).

I realize that if employed by Happy Campers LLC, I may receive in the course of my employment, confidential information and trade secrets Happy Campers LLC, related organizations, customers or clients. I agree that such information and trade secrets are the property of such companies or persons, and that I will not disclose any such information or trade secrets to any unauthorized person during or after my employment. Further, I understand and agree, without proof of damages; I may be enjoined from unauthorized disclosure for such information or trade secrets. I understand and agree that, if employed, any violation by me of this agreement will entitle Happy Campers LLC to terminate my employment, without limiting any other remedies for which Happy Campers LLC may be entitled to. In consideration of any employment, I agree to conform to the rules, policies, and practices of Happy Campers LLC. I understand that my employment can be terminated or changed with or without notice at any time at the option of the company or myself. I understand that upon my departure I will not start or be a part of starting a competitive school within a 25-mile radius. I understand that any discussion of negative events or slander toward the company may result in immediate termination or further consequences post-termination taken at the discretion of Happy Campers LLC.

Happy Campers LLC fully supports and complies with the immigration Reform and Control Act of 1986. All applicants who are offered employment with Happy Campers LLC will be required to submit documentation attesting to their identity and authorization to work in the United States as required by law. I also certify, if employed, that I will produce document(s) in order to establish that I am legally able to work in the U. S.

Signed

Date

Please do not write below this line

Interviewer to complete after hire

Date of Hire:

Position:

Departure information

Date of departure:

Two week notice given:

Termination date and reason: